

The Foundation for Medical Services is seeking to recruit a **Senior Quantity Surveyor** to form part of its team.

Jobsplus Permit Number: 130/2020

Senior Quantity Surveyor

Position: Senior Quantity Surveyor

Reports to: Head of QS FMS / QS Manager / FMS CEO or their named delegate/s

Main objectives of the position

The Senior Quantity Surveyors will be mainly working on the Foundation's projects. They shall be accountable to the QS Manager and assist the QS manager in any other duties.

Main duties and responsibilities

- Providing all necessary assistance to the Project Team in the procurement of works, goods or services
- Assisting in claim disputes and provides change request analysis, delay impact analysis and claims evaluation
- Preparation of tender/contract documents, including Bills of Quantities, Cost Estimates and Rate Build-Ups, as required
- Preparation and verification of Interim and final payment certificates
- Constructing unit cost rate build up as necessary to arrive at a BOQ star rate
- In conjunction with the Client Representatives, the Senior Quantity Surveyor actively monitors the Contractor's work packages and their timely execution and ensures the meeting of dates on the different programmes of works and the attainment of milestones
- Liaising with all the Client Representatives as deemed necessary
- Participating in Quality Control meetings with consultants and contractors

- Effectively applying corporate methodology and enforcing corporate project standards
- Managing the expenditure of the commercial budget with the support of the technical team and the Financial Controller
- Assisting in the preparation of quality assurance procedures and facilities quality reviews
- Minimising corporate financial exposure and risk on project
- Assisting in dispute/resolution/settlement of contractor's claims with the support of the relevant technical stream within the FMS and legal advisor
- Dealing with correspondence and other matters of New Projects if necessary
- Assisting in technical and contractual matters and in the evaluation thereof and in the compilation of feasibility studies as required, bearing in mind the magnitude of the projects in the coordination of teamwork and project management tasks
- Assisting in any other duties that may be assigned by the Employer/HOD QS/QS Manager

Eligibility requirements

By the closing date and time of this call for applications, applicants must have:

- A BTEC National Diploma in Quantity Surveying at MQF Level 4 or a relevant and equivalent qualification and at least 4 years' professional experience
- Well referenced experience within a well-established service provider at pre and contract stages and focused on the construction and finishing trades, as well as related to mechanical and electrical engineering services and to projects of substantial complexity **will be considered as an asset**

Type of contract and salary range

Contract type: Indefinite contract with 12 months probationary period

Salary: An attractive salary package including allowances is being offered with this position

Interested persons are to submit their application together with the below documents:

- Application Letter
- An updated C.V.
- Two reference letters from previous employers
- Police Conduct Certificate (obtained within the last six months)



- Copy of the relevant qualification certificates. (*Applicants in possession of a foreign qualification need to submit a recognition statement from the Malta Qualifications Recognition Information Centre*)

Interested persons are to submit their application to The Head of Human Resources, Foundation for Medical Services, Gattard House, 3rd Floor, National Road, Blata l-Bajda HMR 9010 or via email on fmshr@gov.mt

Applications should reach the HR Department by no later than the 25th of September 2026.
