

The Foundation for Medical Services is seeking to recruit **Senior Quantity Surveyor** who will form part of the Foundation for Medical Services Team.

Jobsplus Permit Number: 130/2020

Senior Quantity Surveyor

Position: Senior Quantity Surveyor

Reports to: Head of QS FMS / QS Manager / FMS CEO or their named delegate/s

Main objectives of the position

The Senior Quantity Surveyor will be mainly working on the large projects they shall be accountable to the QS Manager and assist the QS manager in any other necessary duties.

Main duties and responsibilities:

- Provides all necessary assistance to the Project Team in the procurement of works, goods or services.
- Assist in claim disputes and provides change request analysis, delay impact analysis and claims evaluation;
- Preparation of tender/contract documents, including Bills of Quantities, Cost Estimates and Rate Build-Ups, as required.
- Preparation and verification of Interim and final payment certificates.
- Construct unit cost rate build up as necessary to arrive at a BOQ star rate
- In conjunction with the Client Representative, the QS Manager is to actively monitor the Contractor's work packages and their timely execution and to ensure the meeting of dates on the different programme of works and the attainment of milestones.
- To liaise with all the Client Representatives as deemed necessary.
- To participate in Quality Control meetings with consultants and contractors.
- Effectively applies corporate methodology and enforces corporate project standards.
- To manage the expenditure of the commercial budget with the support of the technical team and the Financial Controller.
- To assist in the preparation of quality assurance procedures and facilities quality reviews.
- To minimize corporate financial exposure and risk on project.
- To assist in dispute/resolution/Settlement of contractor's claims with the support of the relevant technical stream within the FMS and legal advisor.
- To deal with correspondence and other matters of New Projects if necessary
- To assist: In technical and contractual matters and in the evaluation thereof. In the compilation of feasibility studies as deemed required bearing in mind the magnitude of the projects
- In the coordination of teamwork and project management tasks

- Any other duties may be assigned by the Employer/HOD QS/QS Manager.

Eligibility Requirements

By the closing date and time of this call for applications, applicants must be:

Criteria for the Senior Quantity Surveyor

- A BTEC National Diploma in Quantity Surveying at MQF Level 4 or a relevant and equivalent qualification and at least 4 years' professional experience.
- Well referenced experience within a well-established service provider at pre and contract stages and focused on the construction and finishing trades, as well as related to mechanical and electrical engineering services and to projects of substantial complexity **will be considered as an asset.**

Type of Contract and Salary Range:

Contract Type: Indefinite contract with 12 months probationary period

Salary: An attractive salary package including allowances is being offered with this position

Interested persons are to submit their application together with the below documents:

- Application Letter
- An updated C.V.
- Two reference letters from previous employers
- Police Conduct Certificate (obtained within the last six months)
- Copy of the relevant qualification certificates. (*Applicants in possession of a foreign qualification need to submit a recognition statement from the Malta Qualifications Recognition Information Centre*)

Interested persons are to submit their application to The Head of Human Resources, Foundation for Medical Services, Gattard House, 3rd Floor, National Road, Blata l-Bajda HMR 9010 or via email on fmshr@gov.mt

Applications should reach the HR Department by not later than the 24th July 2026.